

WAGON REPAIRS SHOP
WEST-CENTRAL RAILWAY/ KOTA

Dy. Chief Material Manager
(WRS) Kota
BSNL(Tel. Fax) 0744-2467082, 2467072
Mob.No of AMM /Kota .9001017461

Tender Schedule

Tender No.
DY. CMM- (WRS) Kota

Tender issue Date

Tender due on Tender Box
Closing time: 14: 00
Opening time:14: 30

Firm's Name & Address:-

PL No.	Description	Quantity	Unit
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TERMS

1. Consignee
2. Offer received after closing time of due date shall be summarily rejected.
3. Delivery terms Material to be supplied preferably within 30 days of placement of P.O
4. Offer valid for less than 30 days may be ignored, whenever no validity is quoted, 30 days will be taken as valid time of offer.
5. Inspection by consignee.
6. Firm should quote FOR destination/ free delivery to destination price.
7. Material should be dispatched preferably by Road Transport / Personal Courier Services wherever feasible. Offers of firms, quoting movement of material by Rail in Wagon as small, at Goods Tariff Rates are liable to be ignored.
8. Wherever tenderers quote FOR Destination Rates, they should indicate separately ex-works prices, packing & forwarding charges (if any) and freight charges applicable.
9. No excise duty and other taxes on freight element will be payable.
10. Tenderer should quote the exact percentage of VAT without C or D form that they will be charging extra.
11. No octroi duty will be payable, only octroi exemption certificate issued by railway.
12. Conditional Discount (for early payment, delivery at other than specified location etc.) shall not be considered for determining inter-se-ranking of offers.
13. In case rates quoted by firm are different in words and figures, the lower one shall be taken for all purpose during tender finalization, simultaneously keeping the right to pass over the offer.

14. Normal Payment term is 100% against Receipt Note and offers with other payment terms are likely to be passed over in general.
15. Bill passing officer:- DY CMM/WRS/ Kota
16. Bill paying officer – Sr. AFA(WRS) Kota
17. Railway shall procure articles/goods/materials with applicable/sample drawing/specification, wherever exists and wherever applicable.
18. Wherever specified, the tenderers may see the Sample/ Drawing/ specification in the office of / the Dy Chief Material Manager Wagons Repairs Shop Kota up to 16.00 hr on any working days and up to 2 days before tender opening date.
19. The tenderers who deposit samples with their offers, are requested to collect the samples so offered, within 6 months from the date of opening of tenders. If the samples are not collected within six month, they will be disposed off and no claims whatsoever will be entertained thereafter.
20. In Bulletin, limited tender, offer received through FAX and found in the tender box at the time of opening of Tenders and complete in all respects and duly signed by the authorized signatory shall be treated “in time offer” subject to firm submitting post confirmation copy in original duly signed by the authorized person as per tender condition within 10 working days from the date of opening failing which same may be ignored
21. Tender number and due date must invariably be quoted clearly on the top of the envelope and in all future Correspondences.
22. In Case of late received of supply railway administration shall charge liquidated damage @ 2% per month or part there of on the value of unsupplied stores subject to maximum imposition of 10 % of the contract value.
23. EMD is required to be paid by the tenderers along with their offers except the following;
 - a. Vendors registered with NSIC up to the monetary limit of their registration for the items tendered.
 - b. Vendors registered with railways up to the monetary limit of their registration for the items tendered/trade groups of the items tendered.
 - c. Vendors on approved list of RDSO/Pus /CORE/Railways etc. for those specific items for which they are on approved list.
 - d. Manufacturers and their accredited agents
 - e. Other Railways, Govt. Departments.

Sr. NO.	Contract Value	Quantum of Earnest Money Deposit (EMD)
01	For contract up to Rs. 5 lakhs	2.5% ad valorem, subject to a maximum Rs. 10,000/-
Validity of EMD should remain valid for a period of 45 days beyond the final bid validity period. (waival is acceptable wherever is applicable.)		

24. EMD & Security Deposit shall be deposited in shape of FDR/ Bank Guarantee/ Demand Draft to the name of Sr. AFA /WRS/Kota. (waival is acceptable wherever is applicable)
25. Tender should note that they are registered with W.C.R only for a specific monetary limit. If the

- value of the tenders exceed the monetary limit for which they are registered, they will have to pay security deposit as per the extant rules, if the offer is found other wise acceptable.
26. The usual security deposit will be taken in case the contracts are placed on unregistered /unapproved firms or for items for which a particular firm is not registered /approved. The amount of SD to be taken, wherever applicable, shall be 10% of the total value of contract. Validity of Security deposit should remain valid for a minimum period of 60 days beyond the date of completion of all contractual obligations of supplier. Firms who are not registered with W.C.R /DLW/CLW/ICF/NSIC/RDSO for item being quoted should agree to deposit security money @ 10% of tender value towards supply of stores otherwise offer is liable to be passed over. Tenders should not that they are registered with this railway only for a specific monetary limit. If the value of the tenders exceeds the limit for which they are registered, they will have to pay security deposit as per extent rule, if their offer is found otherwise acceptable.
- 27 (1) Risk Purchase action will not be effected for all orders for safety items, as levy of 10% Security Deposit has been made compulsory in all such orders (except in case of vendors registered with NSIC up to the monetary limit of their registration for the items ordered). Whenever such contracts are rescinded, Security Deposit shall be forfeited. Such failure shall be recorded & will be considered by Railways on merit in future cases.
- (2) In respect of orders for material other than safety items, where 10% security deposit has been taken from firms, Risk Purchase clause will not be applicable in case of default by such firms; the Security Deposit shall be forfeited.
- (3)In such cases as covered under (1) and (2) above, the quantities unsupplied shall be procured independently without risk and cost of the original firm/supplier.
- (4) Adverse performance of such firms will be taken in to account in future tender cases on merit. Such cases which are not covered under para (1) & (2) above, Risk Purchase provisions shall continue for them as per existing guidelines.
- 28 Firms are required to familiarise with the conditions of contract & it is considered that same are agreeable to them, once they quote
- 29 IRS Condition of contract latest amendments shall be applicable
- 30 Rly. Administration is free to decide in the matter of quantity variation as per IRS condition of contract.

For DY CMM KOTA

SPECIAL CONDITIONS FOR BEARING FOR RAILWAY APPLICATIONS

1. Only manufacturers or their authorized importers should quote for these items and the authorized importers should submit valid authorization letter from their manufacturers and standing guarantee for the quality and performance of bearing otherwise their offer will be ignored.
2. Tenderers submitting their offer for imported bearings desirous of claiming price variation due to exchange rate variation on quoted price should indicate clearly. The FOB price and also indicate exchange rate prevailing on date of order.
3. Supplies to be made in original cartons of manufacturers and such bearing should be packed separately.
4. Tenders should decode the prefixes and suffixes of the offered bearings.
5. Tenderers should confirm that their offer is exactly equivalent to the tendered description and would serve the intended use.
6. Supplies to be inspected by RITES (6 visual inspection). Tenderers should submit the following documents and undertakings to the Inspecting Authority and the purchaser.
 - a) Visual Inspection by RITES to cover general quality and finish of the bearing and in particular to ensure that the surface finish of faces balls/rollers of bearings are smooth.
 - b) That the bearings are new and have not been lying stock for any unduly long time
 - c) That all the bearings mentioned in the contract have been offered for inspection as per delivery schedule.
 - d) That all the bearings offered are of standard make and of good workmanship.
 - e) That the supplier has to produce necessary documents to show that he is authorised stockiest / manufacturer and submit necessary import documents covering the quantity under inspection to the inspecting of other authorities.
 - f) Firm should accept Rly's standard warranty clause submit following certifications:
 - g) Only manufactures should quote and if they intend to quote through dealer/Agents, authorities by the firm should be on case-to-case basis i.e.
 - h) Tender specific.
 - h) In case where the inspection may be required to be carried out at dealer/ Agent's premises, the manufacture shall also associate during the Inspection.

"Certified that bearings supplied by us against S/Order No..... dtd Are genuinely imported from our principals and are manufactured by M/s ----- and that the material has been tested by the Manufacturers as per SKF/FAG/TIMKEN/STEVEER/NEI/ STANDARDS/SPECIFICATIONS and are marked as SKF/FAG/TIMKEN/STEVEER/NET etc

DY CMM KOTA.

OFFER FORM

To,
Dy. CMM /WRS
WCR Kota

Firms Serial No dt.

Tender No

Tender Opening Date.....

Firm's e-mail address.....

01	Description of good :	
02	Specification / Drg. / Sample	
03	Quantity (Tendered)	
04	Unit	(Meter/No/Set/Kg/MT/other)
05	Basic rate (in figure In word)	
06	ED if applicable	
07	VAT/ST/CST (without 'C' or 'D' form)	
08	Free on Rail (F.O.R.)	
09	Freight – if applicable	
10	Packing & forwarding if applicable (ED not applicable on forwarding charges)	
11	Discount if any	
12	Validity of offer (preferably 60 days)	
13	EMD submitted if applicable	
14	Details or credential reduce document if required	
15	Approved with WCR/RDSO/ NSIC/PU/CORE/PSU Manufactures and their accredited representative	

Authorized
Signature & Name of firm

With Seal